



National Erasmus+ Office Lebanon

This document has been translated to English by the NEO Lebanon in December 2020 based on an original official text published in Arabic at the DGHE website <http://www.higher-edu.gov.lb/>. In case of any misunderstanding caused by this translation, the Arabic text is the one which has to be taken as a reference.

Licensing the establishment of a private higher education institution, or the creation of a Faculty, or a geographical branch, or an educational level, or a new programme in a licensed Faculty in an existing institution or in one of its geographical branches

Elements of licensing

The licensing consists of:

First - A permission to

- establish a private higher education institution or
- create a Faculty, or a geographical branch, or an educational level, or a new programme in a licensed Faculty in an existing institution or in one of its geographical branches,

is granted by a decree taken in the Council of Ministers upon the proposal of the Minister of Education and Higher Education based on the recommendation of the Council of Higher Education and the report of the Academic Technical Committee.

Second – A permission to start teaching in any new programme is granted by a decision of the Minister of Education and Higher Education based on the recommendation of the Council of Higher Education which is itself based on a related report produced by the Academic Technical Committee.

First – Mechanism for licensing the establishment of a new private higher education institution or the creation of a Faculty, or a geographical branch, or an educational level, or a new programme in a licensed Faculty in an existing institution or in one of its geographical branches.

- 1) The application is submitted to the Directorate General of Higher Education, which will forward it to the Secretariat of the Council of Higher Education.
- 2) The Council of Higher Education reviews the application, and if approved, it will forward it to the Academic Technical Committee.
- 3) The Academic Technical Committee determines the fees due for studying the application and proposes a list of committees specialised in the programmes submitted in the application for licensing and proposes the members of these committees.
- 4) The specialised committees study the documents related to the requested programmes and submit their reports to the Academic Technical Committee.
- 5) The Academic Technical Committee examines the regulations of the concerned university, its governance and financial capacity together with the reports drafted by the specialised committees and submit a detailed report about the application to the Council of Higher Education.
- 6) The Council of Higher Education studies the report and recommends the approval of the licensing or the rejection of the application.
- 7) In case of approval by the Council of Higher Education, the Minister submit to the Council of Ministers a draft decree for the licensing. The recommendation of the Council of Higher Education and the report of the Academic Technical Committee should be attached to the draft decree.
- 8) In case the recommendation is approved by the Council of Ministers, a final decree is issued to that effect. The decree is then published in the Lebanese Official Gazette.

Second - Mechanism for granting permission to start teaching.

A higher education institution is not entitled to start delivering any specialisation before it acquires a permission to do so through a decision issued by the Minister based on the recommendation of the Council of Higher Education which is itself

based on the related reports produced by the Academic Technical Committee and the specialised committees in that regard.

- 1) The application is submitted to the Directorate General of Higher Education which forward it to the Secretariat of the Academic Technical Committee.
- 2) The Academic Technical Committee and the specialised committees study the application and verify the availability of all teaching requirements at the concerned institution by using special templates prepared for that purpose and conducting site visits and documented meetings with the concerned institution. The Academic Technical Committee submit a related report to the Council of Higher Education based on the site visits, the conducted examination and the reports of the specialised committees.
- 3) When a recommendation is issued by the Council of Higher Education to grant permission to start teaching, the Directorate General of Higher Education requests from the concerned institution to provide a financial guarantee within one month at most.
- 4) Within a month from the provision of the financial guarantee, the Minister issues a decision to authorise the start of the teaching and informs the concerned institution of that decision which will be published in the Lebanese Official Gazette.